

**REGULAR MONTHLY MEETING  
HOUSING AUTHORITY CITY OF HAZLETON  
AUGUST 20, 2024**

Chairman Joseph Yannuzzi called the meeting to order at 3:00 P.M. Upon roll call the following commissioners were present:

**ROLL CALL:** Mr. Amilicar Arroyo – Arrived at 3:15 P.M.  
Mr. Scott Letcher - Present  
Mr. Edward Shemansky – Present  
Mr. Joseph Yannuzzi – Present  
Mr. Vincent Fayock – Present

**ALSO PRESENT:** Ms. Dorothy George, E.D. and David L. Glassberg,  
Solicitor

**PLEDGE OF ALLEGIANCE**

**SWEARING IN OF NEW BOARD MEMBER – Vincent Fayock**

**PUBLIC COMMENTS STRICTLY ON THE PRESENTED AGENDA:** None

**BID OPENING:** No Bids

**APPROVE MINUTES:**

Motion to approve the Annual Reorganization Meeting Minutes and Minutes of the Regular Monthly Meeting held on July 23, 2024 was made by Mr. Letcher and seconded by Mr. Shemansky.

**Roll Call:** Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes; Mr. Fayock, Abstained.

Motion Carried 3 – 0 - 1.

**PAYMENT OF BILLS:**

Motion to approve the payment of bills was made by Mr. Shemansky and seconded by Mr. Letcher.

**Roll Call:** Mr. Shemansky, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.

Motion Carried 4 – 0.

**TREASURY REPORT:**

Motion to approve treasury report was made by Mr. Shemansky and seconded by Mr. Letcher.

**Roll Call:** Mr. Shemansky, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.

Motion Carried 4 – 0.

**DELINQUENCY, OCCUPANCY & SECTION 8 REPORT:**

Motion to approve the Delinquency, Occupancy & Section 8 Report was made by Mr. Shemansky and seconded by Mr. Letcher.

**Roll Call:** Mr. Shemansky, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.  
Motion Carried 4 – 0.

**Mr. Amilicar Arroyo arrived 3:15 PM.**

**EXECUTIVE DIRECTOR'S REPORT (see attached written report):**

Motion to accept the Executive Director's Report was made by Mr. Letcher and seconded by Mr. Yannuzzi.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.

Motion Carried 5 – 0.

**MAINTENANCE SUPERVISOR'S REPORT (see attached written report):**

Motion to accept the Maintenance Supervisor's Report was made by Mr. Arroyo and seconded by Mr. Shemansky.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.

Motion Carried 5 – 0.

**UNFINISHED BUSINESS: None.**

**NEW BUSINESS: RESOLUTION #1374** Resolution Accepting Bid for Painting of Occupied Units (Tabled from 7/23/2024 Meeting) **Not Presented.**

**RESOLUTION #1381 (see attached)** Resolution Updating Violence Against Woman Act Policy in the Public Housing Admission and Continued Occupancy Policy and Section 8 Admin Plan was made by Mr. Shemansky and seconded by Mr. Letcher.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.

Motion Carried 5 – 0.

**RESOLUTION #1382 (see attached)** Resolution Updating Section 3 Plan for Public Housing Admission and Continued Occupancy Policy was made by Mr. Arroyo and seconded by Mr. Letcher.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes; Mr. Fayock, yes.

Motion Carried 5 – 0.

**RESOLUTION #1383 (see attached)** Resolution Updating Procurement Policy for Public Housing Admission and Continued Occupancy Policy was made by Mr. Letcher and seconded by Mr. Shemansky.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes;  
Mr. Fayock, yes.  
Motion Carried 5 – 0.

**RESOLUTION #1384 (see attached)** Resolution Rescinding Resolution #1375 was made by Mr. Arroyo and seconded by Mr. Fayock.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes;  
Mr. Fayock, yes.  
Motion Carried 5 – 0.

**RESOLUTION #1385 (see attached)** Resolution Awarding Contract to Replace Lighting at Vine Manor and Hazle Twins was made by Mr. Letcher and seconded by Mr. Shemansky.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes;  
Mr. Fayock, yes.  
Motion Carried 5 – 0.

**RESOLUTION #1386 (see attached)** Resolution Appointing Full Time Maintenance Utility Worker was made by Mr. Letcher and seconded by Mr. Arroyo.

**Roll Call:** Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes;  
Mr. Fayock, yes.  
Motion Carried 5 – 0.

**PUBLIC COMMENT:** None.

**BOARD COMMENTS:** Invited Group for Performance Contract.

**EXECUTIVE SESSION:** For personnel reasons from 3:40 P.M. to 3:45 P.M.

**ADJOURNMENT:** Motion to adjourn was made by Mr. Yannuzzi and without objection meeting adjourned at 3:47 P.M.

  
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David L. Glassberg, Recording Secretary