

**REGULAR MONTHLY MEETING
HOUSING AUTHORITY CITY OF HAZLETON
MARCH 25, 2025**

Chairman Joseph Yannuzzi called the meeting to order at 3:07 P.M. Upon roll call the following commissioners were present:

ROLL CALL:
Mr. Amilicar Arroyo – Present
Mr. Scott Letcher – Present
Mr. Vincent Fayock – Absent
Mr. Edward Shemansky – Present
Mr. Joseph Yannuzzi – Present

ALSO PRESENT: Ms. Dorothy George, E.D. and David L. Glassberg,
Solicitor

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS STRICTLY ON THE PRESENTED AGENDA: None

APPROVE MINUTES:

Motion to approve the Minutes of the Regular Monthly Meeting held on February 18, 2025 was made by Mr. Shemansky and seconded by Mr. Arroyo.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

PAYMENT OF BILLS:

Motion to approve the payment of bills was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

TREASURY REPORT:

Motion to approve treasury report was made by Mr. Letcher and seconded by Mr. Arroyo.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

DELINQUENCY, OCCUPANCY & SECTION 8 REPORT

Motion to approve the Delinquency, Occupancy & Section 8 Report was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

EXECUTIVE DIRECTOR'S REPORT (see attached written report, will update Personnel Policy):

Motion to accept the Executive Director's Report was made by Mr. Shemansky and seconded by Mr. Arroyo.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

MAINTENANCE SUPERVISOR'S REPORT (see attached written report):

Motion to accept the Maintenance Supervisor's Report was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

UNFINISHED BUSINESS: None.

NEW BUSINESS:

RESOLUTION #1406 (see attached) Resolution Appointing Full Time Utility Worker was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

PUBLIC COMMENT: None.

BOARD COMMENTS: None.

EXECUTIVE SESSION: For potential real estate acquisition and personnel matters from 3:23 P.M. to 3:37 P.M.

RESOLUTION #1407 (see attached) Resolution Authorizing Acquisition of Real Estate Located at the Southeast Corner of Locust and Mine Streets, Hazleton, PA was made by Mr. Letcher and seconded by Mr. Arroyo.

Roll Call on the Minutes: Mr. Arroyo, yes; Mr. Letcher, yes; Mr. Shemansky, yes; Mr. Yannuzzi, yes.

Motion Carried 4-0.

ADJOURNMENT: Motion to adjourn was made by Mr. Yannuzzi and without objection meeting adjourned at 3:38 P.M.



David L. Glassberg, Recording Secretary