

**REGULAR MONTHLY MEETING
HOUSING AUTHORITY CITY OF HAZLETON
MARCH 21, 2023**

Chairman Joseph Yannuzzi called the meeting to order at 3:00 P.M. Upon roll call the following commissioners were present:

ROLL CALL: Mr. Amilicar Arroyo – Present
Mr. Scott Letcher - Present
Mr. Anthony Colombo - Present
Mr. Edward Shemansky - Absent
Mr. Joseph Yannuzzi - Present

ALSO PRESENT: Ms. Dorothy George, E.D. and David L. Glassberg,
Solicitor

PLEDGE OF ALLEGIANCE

PUBLIC COMMENTS: None

BID OPENING: One (1) bid for the Energy Audit mandated by HUD was received and opened by Executive Director Dorothy George, in the presence of Maintenance Supervisor Ron Rusnock, which was submitted by **Bureau Veritas, 10461 Mill Run Circle, Suite 1100, Owings Mills, MD 21117** in the amount of **\$10,000.00**.

Two (2) bids for the kitchen cabinet replacement at Vine West were received and opened on March 21, 2023 by Executive Director, Dorothy George, in the presence of the Board of Commissioners; and the bid from **Spotts Brothers** in the amount of **\$185,000.00** was accepted.

APPROVE MINUTES:

Motion to approve the Minutes of the Regular Monthly Meeting held on February 21, 2023 was made by Mr. Colombo and seconded by Mr. Letcher

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.

Motion Carried 4 – 0.

PAYMENT OF BILLS:

Motion to approve the payment of bills was made by Mr. Arroyo and seconded by Mr. Colombo.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.

Motion Carried 4 – 0.

TREASURY REPORT:

Motion to approve treasury report was made by Mr. Letcher and seconded by Mr. Colombo.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.
Motion Carried 4 – 0.

DELINQUENCY, OCCUPANCY & SECTION 8 REPORT:

Motion to approve the Delinquency, Occupancy & Section 8 Report was made by Mr. Letcher and seconded by Mr. Colombo.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.
Motion Carried 4 – 0.

EXECUTIVE DIRECTOR'S REPORT (see attached written report):

Motion to accept the Executive Director's Report was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.
Motion Carried 4 – 0.

MAINTENANCE SUPERVISOR'S REPORT (see attached written report):

Motion to accept the Maintenance Supervisor's Report was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.
Motion Carried 4 – 0.

UNFINISHED BUSINESS: None.

NEW BUSINESS: In market for new truck and will check with Co-Star.

Resolution 1329 (see attached) Resolution Approving Energy Audit was made by Mr. Arroyo and seconded by Mr. Letcher.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.
Motion Carried 4 – 0.

Resolution 1330 (see attached) Resolution Awarding Contract for Kitchen Cabinet Replacement at Vine West Family Community was made by Mr. Yannuzzi and seconded by Mr. Arroyo.

Roll Call: Mr. Arroyo, yes; Mr. Colombo, yes; Mr. Letcher, yes; Mr. Yannuzzi, yes.
Motion Carried 4 – 0.

EXECUTIVE SESSION: For personnel reasons from 3:28 P.M. to 3:50 P.M. .

ADJOURNMENT: Motion to adjourn was made by Mr. Colombo and seconded by Mr. Arroyo and without objection meeting adjourned at 3:53 P.M.



David L. Glassberg, Recording Secretary